



Personal Data Consent - Personal Data Protection Act 2010

To comply with the Personal Data Protection Act 2010, the Company requires your permission to process your personal data. Other than what is described below, we will not use your personal data for any other purpose.

We will process your personal data (including your sensitive personal data such as information about your physical or mental health condition, religious belief and criminal conviction, if applicable, and other information we may obtain about you from third parties) in order to process your application for employment, assess your suitability for employment with us and to communicate with you.

The selection process may involve the supply of further information, and we may obtain such information from third parties (including but not limited to, information from your referees, public records, background check agencies, recruitment agencies) regarding the qualifications, experience, eligibility and/or other information for recruitment-related purposes. All such information will be kept strictly confidential and used for assessing your application only.

Under the Personal Data Protection Act 2010, you have a right to withdraw your consent, to request access to or correction of your personal data in relation to your application. If you wish to exercise these rights, please write to the Business Support Department (BSD) of the Company with the following details:

- Requestor's name, correspondence address, contact number and details of the request.

Please note that if you withdraw your consent, you will no longer be considered for the application.

It is our policy to retain the personal data of unsuccessful applicants, we will keep your personal data for a period of up to six (6) months in accordance with our internal policies and procedures and for administration and statistical analysis purposes. [Note: We will dispose of all unsuccessful applications by shredding after the 6-month period].

By providing the personal data of your parents/guardian(s)/sibling(s)/referee(s) as requested in the application, we assume that you have obtained the consent of the relevant parties.